**JOB DESCRIPTION: LICENSED PRACTICAL NURSE (LPN)**

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| DescriptionThe Licensed Practical Nurse delivers patient care as appropriate to provide services in accordance with Agency policies under the direction of the Registered Nurse. Reports Relationship* Staff Coordinator/RN Case Manager

Duties/Responsibility* Provides nursing care under the supervision of a Registered Nurse and according to the plan of care derived from physician's orders and Registered Nurse assessment.  Nursing Care includes physical care, emotional support, and patient and family education.
* Recognizes and reports symptoms that indicate changes in the condition of the patient to the Case Manager.
* Provides nursing care and services that is in accordance with Agency patient care and general medical policies.
* Assists the physician and/or Registered Nurse in the performance of specific procedures require by the patient and at an appropriate level for the LPN.
* Adheres to strict aseptic technique when performing treatments requiring its use.
* Provides patients with the knowledge and assistance to learn appropriate self care techniques.
* Accurately records patient's condition in the Nurses notes.
* Observes, records and reports to the appropriate professional the symptoms, reaction and changes including:
	+ General physical and mental condition of patients, and signs and symptoms which may be indicative of untoward changes; and
	+ stresses in human relationships between patients, between patients and personnel, and between patients and their families and visitors.
* Performs selected nursing procedures such as:
	+ Administration of medications and treatments prescribed by the physician: and
	+ preparation and care of patients receiving specialized treatments administered by the physician or the professional nurse.
* Assists with the rehabilitation of patients according to the medical care plan through being aware of and encouraging the interests and special aptitudes of patients; encouraging patients to help themselves within their own capabilities in performing activities of daily living; knowledge and application of the principles of prevention of deformities, the normal range of motion, body mechanics, and body alignment.
* Promotes cooperative effort among personnel by understanding the functions of other persons involved in patient care and by active participation in team and staff conferences when appropriate.
* Administers medications and treatments that are assigned by the Registered Nurse and/or Nursing Supervisor listed on the plan of care, and records these with accuracy and completeness.
* Maintains the patient's equipment and room as necessary for patient care and safety.
* Participates in staff in-service programs.  (Must attend 12 hours annually).
* Participates in regular performance evaluations with Case Manager.
* Maintains a continuing knowledge of competencies related to the nursing profession by participation in in-service and educational programs, conferences, workshops and professional organizations.
* Understands human relationships between and among patients and personnel, patients and families, families and personnel; recognizes and understands cultural backgrounds and spiritual needs, respects the religious beliefs of individual patients.
* Abides by administrative policies regarding nursing coverage and responsibilities, scheduling availability, and provides support to the Nursing Department as deemed appropriate.
* When necessary, works on additional projects within scope of knowledge, as requested by Case Manager/Clinical Care Supervisor.
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I have read and understand the job description and agree to fulfill the position’s responsibilities.

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Licensed Practical Nurse                                    Date

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 Manager/Administrator Signature Date